

# Parental Computer Supervision

For Home

# RECORDS & REPLAYS <u>ALL</u> PC & INTERNET ACTIVITY

The Best Tool For Parental Supervision of Computer Time & Use Monitors & Records Al Computer Activity Easy To-Local Easy To Use



TARA MANY ALVERTON

1

Dear Parents,

SoftEyes<sup>®</sup> For Home is a valuable tool for parents concerned with keeping computer use a safe and educational experience. This software is designed to record the computer screen at frequent intervals so parents can monitor how the computer is used on and off the Internet. Since the recorded images are displayed like a movie, no technical expertise is required. Parents may determine what is inappropriate by what they see without having to learn about URL's, IRC's or other complicated Internet technologies.

We at SoftEyes use this software to protect our own children and we are confident you too will share in the peace of mind of seeing everything your kids see.

Parents of SoftEyes, Inc.

# Easy Installation

## EASY INSTALLATION

Before installing SoftEyes<sup>®</sup> For Home software, please shutdown and restart your computer. This will stop any programs that may be running in the background.

Insert the SoftEyes<sup>®</sup> For Home CD-ROM into your CD-ROM drive with the logo side up and close the tray if required. Wait a few moments to see if the Setup program starts automatically. [*If the Setup program does not start automatically: 1*) double-click on "My Computer", 2) double-click on the disk labeled SoftEyes, 3) double-click on Setup. This will start the installation program.]

The following Welcome screen will be displayed:



Click on the button:





Read the License Agreement using the PAGE-DOWN key to see additional pages. If you agree to the terms of the License, click on the button:



Fill in the required fields by clicking inside the white boxes or by using the TAB key to change fields.

This software is licensed for home use only, use "Home" for the Company field.

The Serial Key is located at the top of the License card. Please enter the Serial Key exactly as shown. When finished, click on the button:





#### **OPERATING MODES**

SoftEyes® For Home may be install in one of two operating modes:

*Normal mode* - <u>Displays a start-up screen</u> when the computer first starts or when a user logs in. Playback is accessed with a password after <u>clicking on an icon</u> on the desktop.

*Stealth mode* - <u>Displays nothing</u> when the computer starts or when a user logs in. Playback is accessed with a password after entering a special <u>keystroke sequence</u> called a "Hotkey".

ect Operating Mode	Normally, the program displays a start-up graphic and places a icon on the system tay. A Stealth mode is available and provid no indication of monitoring.	n Jes
	Normal (access using Icon)	
	C Stealth (access using Holkey)	
	< <u>Back Next&gt;</u> Cancel	

Select the operating mode by clicking on the button to the left of the mode name.

When finished click on the button:



The operating mode is set during installation and can only be changed by re-installing the software. Please reference the section <u>UNINSTALLING SOFTEYES</u> on page 14 to remove the software prior to a re-installation.

#### IF NORMAL MODE WAS SELECTED, PLEASE SKIP TO PAGE 6.

#### STEALTH MODE ONLY

Since the objective of the Stealth mode is to be completely hidden, it cannot use an icon to access SoftEyes<sup>®</sup>. Stealth mode uses a special keystroke sequence, called a Hotkey, to activate the SoftEyes<sup>®</sup> For Home password window. The Hotkey is assigned randomly and may be different each time the installation program is run.

•	Each install generates a different Hotkey. If you forget your Hotkey, you will not be able to stop or uninstall the software.
	To access the software, hold down the ALT key and SHIFT key down together, and press the END key once.
	OK

In the illustration, the second sentence contains the Hotkey for this example. <u>Your Hotkey will be</u> <u>different</u>. Please write down your Hotkey for future reference. When ready click on the button:



Many of the advanced features available from the Setup Window limit user time on the computer. Notification is given to the user at 10, 5 and 1 minute intervals and would be inconsistent with Stealth Mode. <u>It is recommended that Stealth Mode users do not make use of these advanced controls.</u>

# Easy Installation



The Setup program will calculate possible recording space options based on your available disk space. (If available disk space is limited, one or more of the options on the screen might show 50MB.) The reserved Log File space is like a VCR tape. A longer tape, means a longer recording time. You may change these settings after installation by selecting Setup from the Display Window. When ready, click on the button:



Select a password of at least 5 characters or numbers long that will be used to view recorded information as well as change system settings. Enter the same password in both fields. When done, click on the button:



Please sele information. difficult to g Enter the sa	et a password that will be used to view recorded. Select a phrase, like rosebud19, that would be juess. ame password in both fields.
Password:	rosebud19
Again:	[rosebud19]
	< Back Next> Cancel



The next screen displays a summary of the install. Be sure to remember this password or write it down and store in a safe place if necessary. You must have this password to view recordings or to change system settings. When you are ready to begin installing files, click on the button:



This display will be shown after all of the files are installed on your computer. SoftEyes<sup>™</sup>For Home installation is finished. Recording will begin when the computer is restarted. Remove the CD-ROM from your computer. When ready, click on the button:





See the next section for instructions on how to view recorded information.

# VIEWING RECORDED INFORMATION

SoftEyes<sup>®</sup> For Home starts automatically and records everything displayed on the computer screen from start-up to shutdown. Recording cannot be stopped without providing the password created during installation.

#### NORMAL MODE OPERATION (Stealth mode users skip to page 9)

When the computer is first started or when a User logs in, a SoftEyes<sup>®</sup> graphic is displayed for a few seconds. Then a small computer icon is placed in the lower right part of the screen. This area, which also contains the clock, is called the System Tray. The following diagram will help you locate the System Tray:



#### STEALTH MODE OPERATION

If SoftEyes<sup>®</sup> was installed in Stealth mode, there is no start-up graphic or icon on the System Tray. The only way to access the program running invisibly in the background is by using the Hotkey.

A Hotkey is a special keystroke sequence where all of the keys are held down at the same time, except for the last key, it is pressed only once.

Assume the Hotkey is ALT+SHIFT+END, then hold the ALT and SHIFT keys down at the same time and press the END key once. Then release all keys.

If the Hotkey was entered properly and SoftEyes<sup>®</sup> is running, the Password Window will be displayed. If the Password Window does not display, verify your Hotkey and try again. Make sure that the leading keys are held down at the same time while the last key is pressed only once. After a little practice, the Hotkey will become easy to enter.

#### Note: The only way to change the Hotkey is to reinstall the program.

Position the mouse cursor inside the white box and press the left mouse button once. Type in the password. The characters of the password will be displayed as \*'s. When finished, press the ENTER key.

🚆 SoftEye:	s For Home 2.1	SN:00009950	? ×
SoftEyes®	<b>/</b>		
Password:			SoftEyes For Home

If the password entered is correct, the Display Window will be shown.

#### DISPLAY WINDOW

When the correct password is entered, recording is suspended and the Display Window below is shown. This is the programs main window and user interface. By selecting the Play button, recorded images are displayed in an animated fashion. The playback speed may be changed during playback to quickly find items of interest. Some of the key parts to the Display Window are shown below.



# **BUTTON QUICK REFERENCE**





Hint: Hold and drag slider to any frame



Hint: Hold and drag slider left for slow, right for fast

Display Online Help

Current Position Slide Control

Playback Speed Slide Control

02:58:40		1/5/00_11:27:01 pm		794/1036
El (D	lapsed Time Recorded Days:hrs:min:secs)	Timestamp of Current Frame	Curren	t Frame / Total Frames
	Rewind		÷	Zoom-In
$\square$	Fast-Forward		8	Print
Þ	Play/Stop		Clear	Clear Logfile
Þ	Single-Step		Setup	Advanced Setur
-	Zoom-Out		OK	Resume Record

## QUICK AND EASY VIEWING STEPS

The following is a step-by-step guide for playing back computer activity since the last "Clear". This procedure should be performed periodically depending on how much computer activity has occurred.

- Bring up the Password Window by clicking on the icon in the System Tray. Stealth Mode users must enter Hotkey sequence.
- 2. In the Password Window, click in the white input area and enter the password and press the **ENTER** key.
- 3. (Full Screen Playback) Click on the Zoom-In button.
- Move the mouse to the control area at the bottom of the display and press the Play button.
- 5. Drag the Speed Slider to the left to slower playback or the right For faster playback.
- 6. Use the Stop or Single-Step buttons to pause the display. Use Print button to print the image on the display. Drag Playback Slider to select an exact date and time to view.
- 7. (*Optional*) Clear the record file of previously viewed images by clicking on the Clear button.
- 8. Return to the recording of computer activity by clicking on the Resume button.



ENTER













### **ADVANCED FEATURES / SYSTEM SETTINGS**

Most users never have to change the initial settings. SoftEyes<sup>®</sup> For Home has many advanced features only accessible from the Setup Window. To get to the Setup Window, click on the Setup button from the Display Window.

Playback Speed - Hold the left mouse button down and drag the slider to slow or increase playback speed. This can also be changed by using the right and left mouse button inside the Display Window during playback. The play speed is shown as Frames Per Minute (FPM).

#### Continuous Play Loop - If

selected, the recorded images are continuously re-played over and over until a stop is clicked.

**Record Speed** - Hold the left mouse button down and drag the slider to adjust the number of

Playback Speed	Log File
Slow	Available Space : 1868 MB Reserved Space: 500 MB
Continuous Play Loop	Estimated Time: 7 hrs 14 min
Record Speed Slow , , , , , , , , , Fast 4 fpm	When the log is full? C Delete oldest images as needed. C Shutdown computer until cleared.
Record Resolution   Full (1024x768)  1/2 (512x384)  1/3 (341x256)  1/4 (256x192)	Limit Usage Limit time to: 3 hrs 0 min Enforce Allow/Stop times Allow use from: 3:00 PM 4 Stop use after: 7:00 PM 4
Change Password New Password: Confirm Ne	ew Password: Change

Frames Per Minute (FPM) recorded. **NOTE: Increasing Record Speed can impact overall computer system performance, decrease record time and slow playback speed. The recommended Record Speed is 4 FPM.** 

**Record Resolution** - Images containing text (E-Mail, Chat Rooms) can only be read if recorded at Full resolution. Use the other resolutions when the ability to read text is not important, but graphics or games usage matters. **Reducing Record Resolution will improve record time on systems with limited disk space. The recommended Record Resolution is Full.**  **Change Password** - This permits the password to be changed. Enter the same new password in both fields. Click on the Change button to change to the new password. NOTE: Clicking on the Cancel button after performing a password change does not undo the password change.

**Log File** - The Reserved space in the size in MegaBytes of the current Log File. An Estimated Recording Time is calculated based on the Record Speed, Record Resolution and Reserved space. This is only an estimate. Actual record duration depends on how the computer is being used. Running graphic intensive games use more space than E-Mail or word processing. Actual record duration generally exceeds the estimate.

The next section controls how the program handles a full Log File. *Delete oldest frames as needed* - automatically wraps around and writes over the oldest frames. *Shutdown computer until cleared* - requires the Log File to be manually cleared before computer activity can resume. **The recommended setting is Delete oldest frames as needed**.

Limit Usage - Limits computer use to a set number of hours a day. If the *Enable Usage Clock* is selected, the *Allow use from*: and *Stop use after*: can control the time the computer is available. For example: by using both settings, a parent can enforce the computer time limit of 2 hours a day, but only between the hours of 3:00pm and 8:00pm. When either of these limits are reached, the computer will prompt for the password. If the password is not entered within 30 seconds, the computer will automatically shutdown. Use of the computer beyond the set limits would require the password.

#### UNINSTALLING SOFTEYES

The program cannot be uninstalled while running. Bring up the Display Window using the Hotkey, Icon and password. If in Full Screen mode, click on the Zoom-Out button to get to the Display Window. Click on the Close button in the upper right corner of the Display Window. Answer *Yes* to "*If you terminate this application...*" question.

Stealth Mode users must now re-install SoftEyes<sup>®</sup> For Home, but choose the Normal instead of Stealth operating mode. Answer "*No, I will restart my computer later*" at the end of the installation. Use the Control Panel's Add/Remove to remove the now visible(non-stealth) software.

# **Quick Reference Guide**

Please Remove guide from case and read prior to installation

**Product Support** 

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